



**PRAIRIE NORTH REGIONAL
HEALTH AUTHORITY**

POLICIES & PROCEDURES

Number: 15008(P)
Category: Continuing Care
Title: Resident Care Conference Procedure

Approved by: VP Integrated Health Services

J.A. Girichka

Source: Directors Continuing Care
Date Effective: May 27, 2010

Review Date:					
Initial:					

PROCEDURE

1. Inform residents and/or families upon admission that an interdisciplinary Resident Care Conference will be held within six weeks of admission, annually and as required.
2. Notification to resident/family will be a formal letter that includes a Satisfaction Survey.
3. Dates are confirmed by phone with family.
4. Review of the individualized care plan.
5. Advance health directives may be reviewed at Resident Care Conference.
6. Resident Care Conference forms used will become part of the resident chart.
7. The care plan is updated following the conference.
8. The interdisciplinary team may include:
 - Resident & Family
 - Pharmacy
 - Dietician
 - Facility Manager/Assistant Facility Manager
 - Nurse in Charge
 - Recreation
 - OT/PT assist if appropriate
 - Specialized therapies (i.e. SLP, Mental Health Advocate)
 - Social Worker

Appendix A – Formal letter to client or family

Appendix B – Supportive/Continuing Care Satisfaction Survey

Appendix C – Resident Care Conference Form