



**PRAIRIE NORTH REGIONAL
HEALTH AUTHORITY**

POLICIES & PROCEDURES

Number: 15562(P)
Category: Continuing Care
Title: Assessment Process Procedure

Approved by: VP Integrated Health Services

[Handwritten Signature]

Review Date:					
Initial:					

Source: Home Care Managers
Date Effective: December 18, 2008

PROCEDURE

A full standard assessment should be completed for applicants:

- requiring more than one service;
- requiring palliative care;
- requiring case management;
- with progressive illness; or
- who are high risk

Direct Admissions

Clients requiring only the professional services of nursing may be admitted directly to Home Care. The RN/RPN/LPN is responsible and accountable to monitor and establish target dates for service. The following documents are required when referring a client through the direct route.

All referrals: Client Profile In Procura
 Physician Orders.

All direct admissions are considered short-term admissions. If, through case management, it is determined that service is required longer than 90 days, a full assessment is needed.

Case Managed Admissions

Clients admitted to Home Care and requiring a number of services (e.g. home services and a professional service) or service other than specified for direct will have full assessment done. The following documents are required to accompany the referral.

All referrals: Client Profile In Procura
 MDS Home Care Assessment
 Care Plan
 Physician Orders (if applicable)
 Copy Of Any Support Service Referrals (e.g. O.T., Physio, SAIL)
 MOWs Requisition (if applicable)
 Home Maintenance Requisition (if applicable)
 Client Services Assignment Sheet
 Subsidy Application