



**PRAIRIE NORTH REGIONAL
HEALTH AUTHORITY**

POLICIES & PROCEDURES

Number: 15563(P)
Category: Continuing Care
Title: Assessment – Client Rights Procedure

Approved by: VP Integrated Health Services

D. A. J. [Signature]

Source: Home Care Managers
Date Effective: December 18, 2008

Review Date:					
Initial:					

PROCEDURE

1. The assessor is always responsible for ensuring that the applicant or advocate understands the possible effects of exercising a particular right. The exercise of right might affect the ability of the program to service clients' needs.

2. No applicant should be automatically refused admission to the program because he or she is unwilling to co-operate fully in the assessment process. A decision should be made on each case by reference to available information.

3. All clients have the right to participate fully in the assessment process by:
 - a) having their views and desires recorded during the assessment interview;
 - b) choosing whether a family member/supporter is present during the assessment interview;
 - c) being present if an advocate or translator is required for the assessment interview;
 - d) refusing to answer any question or refusing to participate in any or all of the assessment;
 - e) viewing the assessment record on request and having the right to request amendments to the record (*Health Information Protection Act*);
 - f) being consulted before the views of third parties are sought and approving, restricting or denying such access;
 - g) being fully informed of the program's service decisions and participating in care planning; and
 - h) giving their consent for any collection, use and disclosure of their personal health information and having the right to restrict its release to third parties for the use of information.

Appendix A

Consent Form (attached)