



**PRAIRIE NORTH REGIONAL  
HEALTH AUTHORITY**

**POLICIES & PROCEDURES**

**Number: 15563**  
**Category: Continuing Care**  
**Title: Assessment – Client Rights**

**Approved by: VP Integrated Health Services**

*DA Jirocki*

**Source: Home Care Managers**  
**Date Effective: December 18, 2008**

<b>Review Date:</b>					
<b>Initial:</b>					

**PURPOSE**

To recognize that clients are major participants in the assessment process, not simply the subjects of assessment.

**POLICY**

1. Assessors must ensure that applicants or the persons authorized to make health care decisions on behalf of the clients are informed of their rights prior to the assessment interview.
2. Assessors are responsible for advising applicants or their advocates of any foreseeable consequences of their decisions.
3. Assessors must inform the individuals of their rights regarding their personal health information including:
  - a) an individual has the right to be informed about the anticipated uses and disclosures of the individual's personal health information;
  - b) when a trustee is collecting personal health information from the subject individual, the trustee must take reasonable steps to inform the individual of the anticipated use and disclosure of the information by the trustee; and
  - c) a trustee must establish policies and procedures to promote knowledge and awareness of the rights extended to individuals by *The Health Information Protection Act*, including the right to request access to their personal health information and to request amendment of that personal health information.